

## UNDERHILL PLANNING COMMISSION

Wednesday, January 20, 2016 6:30 PM

Minutes-DRAFT

**PC Members Present:** Cynthia Seybolt (Chair), Gerry Adams, David Edson, Carolyn Gregson (Secretary), Pat Lamphere, Irene Linde, Andrea Phillips, Jackie Stoner.

**6:32 pm:** Call to order by Chair Cynthia Seybolt. Minutes of 1/6/16 were read. Irene made a motion to approve the minutes, Pat seconded it. The minutes were unanimously approved.

**6:35 pm:** New business: How to present the PC at Town Meeting Day

Cynthia informed the commission that a small table will be available at Town Meeting. A discussion about the presentation ensued. A tri-board display and a possible handout using the two-page summary of the 2015 Town Plan written by PZA Sara McShane were suggested. Jackie offered to work with BRMS students on the tri-board. The commission debated the details of using a questionnaire and decided not to do it. Pat, David and Gerry were not in favor of using the on-line questionnaire. Jackie recommended having our table next to the Historical Society and pairing with them. Offering a history of the PC using Betty Moore's history as a starting point might encourage interest more than a survey.

**7:10pm: Old business**

PZA position(s): Discussed last night's meeting with the SB. Job descriptions are still not clear, especially as to the split positions. Cliff will follow up on finding from surrounding towns as to the split position. Cynthia will send memo to SB re importance of having Planning Administrator and requesting Sarah McShane be hired as part time interim.

**7:42 pm:**

Road Ordinance review: David presented a detailed list of reconciliations needed for the regs to reference the Road Ordinance: Appendices, Access, and Subdivision Review Standards. To be reviewed by PC members by the next meeting.

Accessory dwelling: Andrea presented a clarification of accessory dwelling and duplex in the VT regs and the VT Buyers Safety code from the VSA.(Didn't we agree to do this next meeting?? If you're not sure either, perhaps it could just be omitted from Minutes for now)

Commission will review entire DRB list at next meeting

**8:15 PM:** The next meeting will be Wednesday, February 3<sup>rd</sup> at 6:30pm.

Motion to adjourn was made by Pat, seconded by Andrea.

Respectfully Submitted By:

Carolyn Gregson

The minutes of the January 20, 2016 meeting were accepted this 3<sup>rd</sup> day of February, 2016.

Cynthia Seybolt  
Cynthia Seybolt, Chair

*These minutes are subject to correction by the Underhill Planning Commission. Changes, if any, will be recorded in the minutes of the meeting of the PC.*